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# TOWN OF LAMPMAN

Minutes - November 15, 2018

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A regular meeting of the Council of the Town of Lampman was held on Thursday, November 15, 2018, Town Office, Lampman, Saskatchewan.

## **2018-11-1 CALL TO ORDER**

Administrative Consultant, Greg Wallin called the meeting to order. The time being 7:01 p.m. The attendance being as follows:

Mayor - Jay Jones  
Councillors - Duane Garton  
- Janice Bernier  
- Jamie Taillon  
- Desmond Bilsky  
- Karla Van der Schaaf  
- Richard Kochie  
Administrator - Dena Scott  
Administrative Consultant - Greg Wallin  
Administrative Assistant - Jadon Carnduff

## **2018-11-2 OATHS OF OFFICE**

The Oath of Office was signed by Mayor Jay Jones.

## **2018-11-3 PUBLIC DISCLOSURE STATEMENTS**

- Bilsky - That the Public Disclosure Statement be distributed to all Councillors to be completed and returned by December 12, 2018.

Carried

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## **2018-11-4 DEPUTY MAYOR**

- Van der Schaaf - That Janice Bernier be appointed Deputy Mayor of the Town of Lampman for 2019.

Carried Unanimously

## **2018-11-5 MINUTES**

- Taillon - That the minutes of the October 10, 2018 meeting of Council be approved as circulated.

Carried

## **2018-11-6 BANK RECONCILIATION**

- Kochie - That the September 30, 2018 bank reconciliation be hereby approved as presented.

Carried

## **2018-11-7 CASH STATEMENT**

- Taillon - That the Statement of Receipts and Payments for the month of October, 2018 be adopted as presented.

Carried



**2018-11-8 CORRESPONDENCE**

- Bernier - That the correspondence presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2018-11-9 COMMITTEE MEETINGS/INFORMATION/REPORTS**

- Kochie - That the committee meeting minutes, information and reports presented to this meeting now be filed for future reference of Council and Administration.

Carried

**2018-11-10 RATES AND APPOINTMENTS**

- Van der Schaaf - That the Appointments, Rates and Committees of the Town of Lampman be hereby approved as attached to, forming part of these minutes.

Carried

- Bilsky - That Mayor Jay Jones and Councillor Janice Bernier split the remaining mayor indemnity for 2018 for the period after the resignation of Former Mayor Sean Paxman.

Carried

**2018-11-11 UNFINISHED BUSINESS**

a) Bylaw No. 2018-10 - Animal Control

- Kochie - That Bylaw No. 2018-10, being a bylaw regarding animal control, be introduced read for the first time.

Carried

- Garton - That Bylaw No. 2018-10 be read the second time.

Carried

- Van der Schaaf - That the third reading of Bylaw No. 2018-10 be authorized for this meeting.

Carried Unanimously

- Bilsky - That Bylaw No. 2018-10 be given the third and final reading at this meeting and now be adopted, signed and sealed as a Bylaw of the Town of Lampman.

Carried

b) Lagoon Loan

- Van der Schaaf - That the Town of Lampman sign the loan to finance the lagoon with the Affinity Credit Union for one million, six hundred eighty-eight thousand, five hundred eighty-three dollars (\$1,688,583.00) on the condition that the Affinity Credit Union lower its interest rates and signing fees to be competitive with the Toronto Dominion Bank; and that the Town of Lampman sign the loan to finance the lagoon with the Toronto Dominion Bank if the Affinity Credit Union does not lower its rates and fees.

Carried



**2018-11-12 NEW BUSINESS**

a) Christmas Lighting Contest

- Kochie - That the Town of Lampman hold a Christmas lighting contest with four (4) prizes being awarded of fifty dollar (\$50.00) gift cards valid at all the retail businesses in the Town of Lampman; and that the lights be judged between December 16 and December 22, 2018; and that the Administrator contact and obtain permission from all retail businesses in the Town of Lampman to create a gift card usable at their businesses.

Carried

b) Joint Meeting

- Taillon - That the Councils for the R.M. of Browning No. 34 and the Town of Lampman hold a joint meeting on a date established by the Administrator to be held before the December, 2018 regular meetings of both Councils.

Carried

c) Sean Paxman and Mike Konopaki - Appreciation Gift

i) - Bilsky - That retiring Mayor Sean Paxman be presented with a gold watch as an appreciation gift for his service to the Town of Lampman

Carried

ii) - Bilsky - That Mike Konopaki, R.M. of Browning No. 34 Foreman, be presented with a one hundred dollar (\$100.00) gift certificate valid at all retail businesses in the Town of Lampman for the work that he provides to the town; and that the Administrator contact and obtain permission from all retail businesses in the Town of Lampman to create a gift card usable at their businesses.

Carried

d) EMS Course Funding

- Kochie - That the Town of Lampman in conjunction with the R.M. of Browning No. 34 agrees to cover the costs required to receive the EMR Course training to be part of the Lampman EMS on the condition that any recipient agrees to sign a minimum two (2) year contract with the Lampman EMS.

Carried

e) Lampman Family - Watch for Children Signs

- Bernier - That the Town of Lampman erect two (2) "Watch for Children Playing" signs on the 300 block of 3<sup>rd</sup> Avenue East on either side of the Lampman Family Centre located at 311 3<sup>rd</sup> Avenue East.

Carried

f) SUMA Convention - Saskatoon, SK - February 3-6, 2019

- Van der Schaaf - That the following be appointed as delegates to the 2019 SUMA Convention in Saskatoon, Saskatchewan on February 3-6, 2019; and that all out-of-pocket and travel expenses be paid for by the Town of Lampman:

*Jay Jones;*

*Duane Garton;*

*Janice Bernier;*

*Jamie Taillon;*

*Desmond Bilsky.*

*Karla Van der Schaaf;*

*Richard Kochie;*

*Dena Scott;*

*Greg Wallin;*

Carried



g) WSA - Long-term Flood Mitigation Investigation Report

- Garton - That the Administrator obtain approval to access 9-5-6 W2M to perform the engineering designs and permission to build the diversion ditch as suggested in the Long-term Flood Mitigation Investigation Report from the Water Security Agency dated November 2, 2018; and that the Administrator request quotes on providing the engineering services required for this project.

Carried

h) Hay Lease

- Bilsky - That the Town of Lampman advertise a Call for Tender to lease PT NE 16-5-6 W2M and PT SE 16-5-6 W2M for three (3) years; and that tenders be reviewed at the December, 2018 regular meeting of Council.

Carried

i) Policy No. 300-21 - Discrimination and Harassment

- Taillon - That Policy No. 300-21, being a Policy regarding Discrimination and Harassment, be adopted as a Policy of the Town of Lampman, as presented and attached to, forming part of these minutes.

Carried

j) Policy No. 300-25 – Occupational Health and Safety

- Bilsky - That Policy No. 300-25, being a Policy regarding Occupational Health and Safety, be adopted as a Policy of the Town of Lampman, as presented and attached to, forming part of these minutes.

Carried

**2018-11-13 OTHER MATTERS**

- Taillon - That the Town of Lampman contract JJ Trucking Ltd. to replace the manhole near the current lift station on Fifth Avenue East for the cost of approximately seven thousand (\$7,000) dollars, in conjunction with the completion of the new lift station.

Carried

**2018-11-14 FOREMAN'S REPORT**

- Van der Schaaf - That the Foreman's Report be hereby approved as presented.

Carried

- Kochie - That the water treatment plant logs for the month of October, 2018 be acknowledged and filed for future reference and signed by the Mayor.

Carried

**2018-11-15 DELEGATIONS**

There were no delegations present at this meeting.

**2018-11-15 ACCOUNTS**

- Bernier - That the accounts covered by cheque no.'s 12317 to 12370 in the amount of \$271,091.70 and that direct payroll payments no's 573 to 584 for the amount of \$16,484.18 be approved for payment.

Carried

**2018-11-16 NEXT MEETING**


That the next meeting of Council be held on December 12, 2018 at 5 p.m.

**2018-11-17 ADJOURN**


- Jones - That this meeting now be adjourned. The time being 10:02 p.m.

Carried

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Administrator

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Mayor